BPM Case Study

## axians



BUSINESS PROCESSES SUPPORT WITH PLUS WORKFLOW IN AXIANS COMPANY

AXIANS (FORMERLY GRANIOU ATEM) IS LEADER AMONG PROVIDERS OF Α MAINTENANCE SERVICES, INVESTMENTS, AND IMPLEMENTATIONS IN THE LOCAL TELECOMMUNICATION MARKET. THEY HAVE BEEN OPERATING ON THE POLISH MARKET SINCE 1995. THE COMPANY'S OFFER INCLUDES FULL LIFE CIRCLE OF TELECOMMUNICATIONS, MULTIMEDIA, RADIO AND TELEVISION SYSTEMS

STARTING FROM CONSULTATIONS ON THE STRATEGIES AND METHODS OF CONSTRUCTION, THROUGH OPERATION MAINTENANCE OF A SYSTEM AND INCLUDING MIGRATION TOWARDS NEW TECHNOLOGIES. TO **IMPROVF** ITS BUSINESS ACTIVITY, AXIANS HAS **ESTABLISHED COOPERATION** WITH SUNCODE COMPANY.





## **APPLIED** BUSINESS AND TECHNICAL **SOLUTIONS**

The implementation project of the system for the electronic flow of documents was aimed at improving the operation of business processes in the company. The Plus Workflow system supports the process of flow of cost and project invoices as well as full service of settlements with employees, including business trips. The process of settling the delegations is a solution allowing to control costs related to domestic and foreign business trips in the document and business processes management system. The process is started by a person who came back from a business trip and is obligated to settle it. For this purpose, the employee fills the form in the workflow system by entering data on the expenditure incurred. must also provide information This person characterizing the business trip, including the date of crossing the border, destination country, means of transport, etc. After completing the form, the employee who settles the delegation is obliged to submit source documents such as invoices or receipts confirming the costs incurred.

After obtaining all of the needed acceptances, the task is forwarded to the accountant department. As part of this stage, the delegation is accounted for, in terms of accounting and finance, and the balance is cleared with an employee. Then, the process might be ended.

In order to enhance the company employees' work, AXIANS uses the process also for the flow of transfer invoices, along with the assessment of the Base of Qualified Providers, and the flow of account documents of advance payment/cash purchase, application for an advance payment. The solution provided by Suncode is used by the company's employees in 20 branches in Poland, within the scattered scanning model.

> AXIANS ACCOUNTS DOMESTIC AND FOREIGN BUSINESS TRIPS WITH PLUS WORKFLOW

